



# City of Tempe

## FIRE MECHANIC

### JOB CLASSIFICATION INFORMATION

|  |                |                                 |               |
|--|----------------|---------------------------------|---------------|
| <i>Job Code:</i>                       | 219            | <i>FLSA Status:</i>             | Non-Exempt    |
| <i>Department:</i>                     | Fire           | <i>Salary / Hourly Minimum:</i> | \$24.074519   |
| <i>Supervision Level:</i>              | Non-Supervisor | <i>Salary / Hourly Maximum:</i> | \$32.338942   |
| <i>Employee Group:</i>                 | UAEA           | <i>State Retirement Group:</i>  | ASRS          |
| <i>Status:</i>                         | Classified     | <i>Market Group:</i>            | Fire Mechanic |
| <i>Safety Sensitive / Drug Screen:</i> | Yes            | <i>EEO4 Group:</i>              | Skilled Craft |
| <i>Physical:</i>                       | Yes            |                                 |               |

### REPORTING RELATIONSHIPS

Receives general supervision from the Senior Fire Mechanic or from other supervisory or management staff.

### MINIMUM QUALIFICATIONS

|                                 |   |
|---------------------------------|---|
| <i>Experience:</i>              | Two years of automotive mechanic experience, preferably in heavy or diesel fire equipment.  |
| <i>Education:</i>               | High school diploma, GED or equivalency supplemented by special training in automotive mechanic and diesel equipment or degree related to the core functions of this position.  |
| <i>License / Certification:</i> | <ul style="list-style-type: none"><li>● Possession of a valid driver's license.</li><li>● Possession of or required to obtain within 90 days of hire, a valid Class B commercial driver's license.</li><li>● Automotive Service Excellence (ASE) certification is preferred.</li><li>● Emergency Vehicle Technician (EVT) certification is preferred.</li></ul> |
| <i>Additional:</i>              | <ul style="list-style-type: none"><li>● Possession of a complete set of mechanic hand tools at time of hire.</li></ul>  |

### ESSENTIAL JOB FUNCTIONS

Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.

To actively support and uphold the City's stated mission and values. To perform a variety of technical tasks relative to the maintenance of fire safety equipment.

### OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

- Service all Fire Department vehicles, standby power supplies such as auxiliary generators, fire pumps and their components as well as other complex fire apparatus on a regularly scheduled basis.
- Perform diagnostics and major and minor repairs on all Fire Department apparatus and equipment, such as engine overhauls, major pump repairs, and hydraulic equipment repairs to ensure they will perform under emergency conditions.
- Inspect all department vehicles and components for potential equipment failures.
- Make major improvements or modifications to new or existing fire apparatus in accordance with departmental needs and specifications.
- Test drive vehicles to ensure all repairs and maintenance have been completed; transport vehicles in need of warranty repair to and from various dealerships; transport vehicles in need of repair to City Equipment Maintenance Shop and Tempe Fire support services.
- Perform all work in accordance with current manufacturer's specifications and NFPA standards, comply with all safety procedures and OSHA standards; inform supervisor of safety hazards in the shop.
- Maintain communication with members of the Fire Department to ensure apparatus and equipment is properly cared for and maintained.
- Maintain and repair all tools and appliances carried on fire apparatus.
- Maintain complete and accurate maintenance and repair records for all apparatus and equipment.
- Conduct apparatus pump tests.
- Clean and properly store shop tools and equipment; turn in any broken or inoperative shop tools immediately; report any malfunctions of shop fixtures to supervisor.
- Maintain cleanliness of assigned work area.
- Attend training courses, read and study assigned materials related to emergency operations and fire apparatus maintenance.
- Perform related duties as assigned.

#### PHYSICAL DEMANDS *AND* WORK ENVIRONMENT

- Lift heavy objects up to 50 lbs.
- Move heavy objects with forklift, dolly, etc. up to 1000 lbs.;
- Operate city vehicles;
- Operate Fire Department equipment (i.e. Fire/Ladder trucks, backhoes, loaders, boats, ATV's, etc.);
- Use power tools (i.e. cordless, electrical power tools, etc.);
- Use tools (i.e. hammers, wrenches, meters, scanners, etc.);
- Climb stairways, ladders, and work on elevated structures;
- Traverse uneven surfaces;

- Traverse long distances during workday with or without an accommodation;
- Work in a stationary position for considerable periods of time;
- Operates computers, calculators and other office machines;
- Extensive reading and close vision work;
- Work in confined areas;
- Work out-of-doors in inclement weather;
- Exposure to heat, cold, dampness, dust, pollen, odors, fumes, etc.;
- Exposure to hazards falls, noise, equipment operation, etc.;
- Exposure to blood and airborne pathogens; bodily fluids; etc.;
- Exposure to chemicals, petroleum products, cleaning agents, fumes, etc.

## COMPETENCIES

| CLASSIFICATION LEVEL   | INCLUDES      | COMPETENCIES   |
|--|---------------|--|
| Foundational   | All Employees | Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn |
| Non-Supervisory  | In Addition > | Teamwork, Customer Service, Initiative, and Dependability / Reliability                              |
| Supervisory  | In Addition > | Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others                   |
| Manager  | In Addition > | Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring       |
| Deputy Director  | In Addition > | Entrepreneurship and Networking  |
| Director   | In Addition > | Organizational Vision  |
| <p><i>For more information about the City of Tempe's competencies for all classifications:</i><br/> <a href="#">City of Tempe, AZ : Competencies</a></p> |               |  |

## JOB DESCRIPTION HISTORY

*Effective November 1988*

*Revised August 1996*

*Revised March 2002*

*Revised July 2002 (Range Adjustment)*

*Revised July 2013 (Essential Functions; certifications)*

*Revised April 2018 (update license min quals from Class A to Class B)*

*Revised May 2019 (update job duties assigned and physical requirements)*